

**DE ANZA COLLEGE  
BUSINESS/CIS DIVISION**

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webpage: [www.deanza.fhda.edu/faculty/](http://www.deanza.fhda.edu/faculty/)  
COURSE: RESTD053.61.FALL2014  
Tuesday Nights @ 6:00PM  
Place: FORUM 4

1. **CATALOG DESCRIPTION:** Real Estate Finance (4 Units). The ways and rules of secured real estate financing for purchase, refinance, investment, construction, retirement, and related topics including: brokers, escrow, and title insurance. Attention to recent and current economic news affecting real estate finance. Real Estate Principles (Real Estate 50) is a prerequisite for this course.
2. **STUDENT MATERIALS:** Mandatory Textbook: Bond, California Real Estate Finance, 9<sup>th</sup> Ed. 2011 (ISBN-13 9780538798327), or later edition if available.
3. **INSTRUCTION METHOD:** The lecture method will be used. Student participation, whether by comments or questions, is encouraged. Instructor's Web page contains articles and other course materials and information.
4. **TESTS AND GRADES:** Two examinations (Exam #1 and Exam #2) each worth 100 points. These two examinations will consist of true/false, multiple choice, and essay questions. In addition, two quizzes (essay format) will be given, each worth 25 points. **ABSOLUTELY NO ARRANGEMENTS WILL BE MADE FOR MAKE-UP EXAMS OR QUIZZES AFTER EXAM OR QUIZ HAS BEEN GIVEN TO CLASS ON ASSIGNED DATE. EXAMS AND QUIZZES WILL BE GIVEN AS FOLLOWS, UNLESS OTHERWISE ANNOUNCED: Week 3 (Quiz #1); Week 6 (Exam #1); Week 9 (Quiz #2); Week 12 (Exam #2).**

**NOTE: FAILURE TO DROP THIS CLASS BY THE REQUIRED DATE MAY RESULT IN AN "F" GRADE.**

5. **ACADEMIC INTEGRITY POLICY:** Academic integrity is expected from each student. Cheating and plagiarism in ANY form will NOT be tolerated. Cheating and plagiarism will result in a failing grade for either the particular exam/assignment or for the entire course, in the instructor's discretion. The Business Division Dean will also be notified by letter. All written work must be your original work except where you quote others with proper attribution. Failure to do so will be treated as plagiarism.

**"Plagiarism":** Plagiarism is the use of ideas or works belonging to another without providing acknowledgement of that person's contribution. Regardless of the means of appropriation, incorporating another's work into your own requires adequate identification and acknowledgement. If it is determined that you have plagiarized, it can result in your suspension or expulsion from the University. Also, a grade of F may be expected by students who have plagiarized.

6. **OFFICE HOURS/CONTACT INFO:** Before and after class, and by email.

7. **NEED HELP?** The Student Success Center (SCC) offers free tutoring for many De Anza classes. See <http://www.deanza.edu/studentsuccess> for details.

• Writing and Reading Center: ATC 309 408-864-5840 • Math, Science and Technology Resource Center: S-43 408-864-8683 • General Subject Tutoring: ATC 305 408-864-8682 • Listening and Speaking Center: ATC 304 408-864-5385 • Skills Center: ATC 302 408-864-8253

8. **HOLIDAYS/NO CLASS:** TBA

9. **RULE #1:** TURN OFF CELL PHONES