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Syllabus

Syllabus

De Anza College

Department: CIS

Course/Section:

Project Management - A Practicum (CIS 95a)

Location

ATC 204

CIS -095A: Schedule

Sept. 26th through Oct 11th 2015

Office hours - In room F51e -

Location - F51e - Mon/Wed - 1:00pm to 2:00pm. You can also call me at 408 864 5566 during my office hours.

Sukhjit Singh

phone: 408 864 5566

email: singhsukhjit@fhda.edu

Course description

Focus on your role as a Project Manager; selecting a project; selecting a team; documentation and tracking of a project using Project Manager Book of Knowledge (PMBOK) Theory.

Prerequisites

Business 10 or Equivalent Experience

Grading System for this course

For Letter Grade:

Grade: A+ assigned with 97% or higher

Grade: A assigned with 93% or higher

Grade: A- assigned with 90% or higher

Grade: B+ assigned with 87% or higher

Grade: B assigned with 83% or higher

Grade: B- assigned with 80% or higher
Grade: C+ assigned with 77% or higher
Grade: C assigned with 73% or higher
Grade: D+ assigned with 70% or higher
Grade: D assigned with 63% or higher
Grade: D- assigned with 60% or higher
Grade: F assigned with 0% or higher

For Pass/No Pass:

Grade: Credit assigned with 70% or higher
Grade: No Credit assigned with 0% or higher
Incomplete
Audit
Withdrawal

Grading

Individual Contribution - 20% of the grade
Tasks - 80% of the grade

Assignment Due dates

9/26/2015 (Tasks) - Project Initiation
10/4/2015 (Tasks) - Project Planning and Organization
10/4/2015 (Tasks) - Project Execution - Scenario 1
10/10/2015 (Tasks) - Project Execution - Scenario 2
10/11/2015 (Tasks) - Project Closing
Individual Contribution) - Quizzes
10/11/2015 (Individual Contribution) - Feedback from 360 Eval

General information

Withdrawing

Once you are added to the class it is your responsibility to withdraw. I will not drop you from the class. The earned grade will be assigned at the end of the quarter.

Adding the class and Late Adds

At Instructor's discretion you may be assigned an addcode. you should add the class within normal dates provided in academic calendar on De Anza's website. If you do not add the class, during the scheduled time, no late adds will be processed by instructor.

Course Objectives

The student will be

- A. Introduced to the range, scope, and complexity of modern projects.
- B. Introduced to a strategic, system perspective on the management of

projects.

C. Introduced to the role of the modern project manager.

D. Practice applying modern project management tools and techniques.

Expanded Description

A. Introduce the range, scope, and complexity of modern projects.

1) Project Management Introduction (PMBOK Theory)

2) Project Management Scope and Complexity

3) Project Integration and Scope

4) Project Management Process and Teaming

5) Social-Economic-Environmental and Organizational influences.

B. Introduce a strategic, system perspective on the management of projects.

1) Human Resource Management, Project Risk Management,

2) Scoping of Projects, Planning, Definition and Verification.

3) Change Management

4) Cost Management

5) Time Management including Sequencing event, Work Breakdown Structures, Activity sequencing, Schedule development and control of schedules.

6) Resource Planning, Cost Estimation, Budgeting for Projects and Control its costs.

C. Introduce the role of the modern project manager.

1) Quality, Communication and Procurement in a project

2) Organizational Planning

3) Staff Acquisition and Team Development, including Multicultural teams.

D. Practice applying modern project management tools and techniques.

1) Communication Management between global and multicultural teams.

2) Risk Identification and Mitigation strategies

3) Risk Analysis, Response and Control

4) Procurement Planning and Contract Management.

Methods of Evaluating Objectives

A. Tasks

Texts and Supporting References

A Guide to the Project Management Body of Knowledge: PMBOK(R) Guide [Abridged]
[Paperback]

Project Management Institute (Author)

ISBN-10: 1935589679

ISBN-13: 978-1935589679

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 Moodle Docs for this page

You are logged in as Sukhjit Singh (Log out)

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