



MINUTES
DASB FINANCE COMMITTEE MEETING
Monday, April 25th, 2016
3:45 PM
Student Council Chambers A
Chair: Jennifer Tanko
Contact: dasbfinance@deanza.edu
Teleconference Link: Skype: dasb.senate

Call to Order

Jennifer called to order at 3:45PM

Roll Call

	Present	Absent	Late	Left Early	Excused
Matthew	X				
Sobia	X				
Puneet	X				
Deep	X				
Keerthana	X				
Stephanie	X				
Jennifer	X				

Approval of Minutes

- April 18th, 2016
- Puneet moved to approved the minutes
 - Seconded by Sobia
 - No objections

Public Announcements

Business

1. **INFORMATION/DISCUSSION/ACTION**

Title: Options/Unrecoverable Bank Losses – Check Fraud

This item is to approve the recorded expenses of \$14,093.43 for check fraud losses

Presenter: John Cognetta
 Time: 30 Minutes

- **Sobia moved to approve the recorded expense of \$14,093.43 for check fraud losses from DASB General Reserve**
 - **Seconded by Deep**

- Stephanie asked who was writing these checks
- Lisa said she was on vacation, when she came back, she noticed something wrong, she called the district police and filed a report right away.
- Brett said we tried to have the district to have the bank take care over the loss. But unfortunately, DASB have to cover the cost.
- **Sobia moved to end discussion**
 - **Seconded by Puneet**
 - **No objections**

Roll call vote to approve the recorded expense of \$14,093.43 for check fraud losses from DASB General Reserve

	Yes	No	Abstain
Matthew	X		
Sobia	X		
Puneet	X		
Deep	X		
Keerthana	X		
Stephanie		X	
Jennifer	X		

Finance approved the recorded expense of \$14,093.43 for check fraud losses from DASB General Reserve

2. INFORMATION/DISCUSSION/ACTION
 Title: Vice Chair Election

This item is to discuss and elect the Vice Chair of DASB Finance Committee.

Presenter: Jennifer Tanko

Time: 30 Minutes

- **Sobia moved to elect Keerthana as the vice chair of DASB Finance Committee**
 - **Seconded by Stephanie**
 - **No objections**

- **Puneet moved to end the discussion**
 - **Seconded by Sobia**
 - **No objections**

Roll call vote to elect Keerthana as the vice chair of DASB Finance Committee

	Yes	No	Abstain
Matthew	X		
Sobia	X		
Puneet	X		
Deep	X		
Keerthana	X		
Stephanie	X		
Jennifer	X		

Finance elected Keerthana as the vice chair of DASB Finance Committee

3. INFORMATION/DISCUSSION/ACTION

Title: Officer Positions

This item is to discuss and appoint officer positions for senators in DASB Finance Committee.

Presenter: Jennifer Tanko

Time: 30 Minutes

- **Puneet moved to nominate herself as the Budget Communications Officer**
 - **Seconded by Keerthna**

- **Sobia moved to end the discussion**
 - **Seconded by Keerthana**
 - **No objections**

Roll call vote to nominate Puneet as DASB Budget Communications Officer

	Yes	No	Abstain
Matthew	X		
Sobia	X		
Puneet	X		
Deep	X		
Keerthana	X		
Stephanie	X		
Jennifer	X		

Finance approved Puneet as DASB Budget Communications Officer

- **Sobia moved to nominate herself as DASB Scholarships Director**
 - **Seconded by Puneet**

- Sobia said a lot of students don't have money to pay bills, she wants to make the scholarship more accessible to students who are in needs.

- **Puneet moved to end the discussion**
 - **Seconded by Deep**
 - **No objections**

Roll call vote to elect Sobia as DASB Scholarships Director

	Yes	No	Abstain

Matthew	X		
Sobia	X		
Puneet	X		
Deep	X		
Keerthana	X		
Stephanie	X		
Jennifer	X		

Finance elected Sobia as DASB Scholarships Director

- **Sobia moved to elect Keerthana as DASB Program Benefit Organizer**
 - **Seconded by Puneet**
- **Sobia moved to end the discussion**
 - **Seconded by Deep**
 - **No objections.**

Roll call vote to elect Keerthana as DASB Program Benefit Organizer

	Yes	No	Abstain
Matthew	X		
Sobia	X		
Puneet	X		
Deep	X		
Keerthana	X		
Stephanie	X		
Jennifer	X		

Finance elected Keerthana as DASB Program Benefit Organizer

- **Puneet moved to nominate Deep as Business Operations Manager**
 - **Seconded by Sobia**

- **Puneet moved to end the discussion**
 - **Seconded by Sobia**
 - **No objections**

Roll call vote to approve Deep as Business Operations Manager

	Yes	No	Abstain
Matthew	X		
Sobia	X		
Puneet	X		
Deep	X		
Keerthana	X		
Stephanie	X		
Jennifer	X		

Finance approved Deep as Business Operations Manager

4. INFORMATION/DISCUSSION

Title: DASB Finance Code

This item is to go over the Finance Code and answer any questions/concerns on the DASB Finance Code

Presenter: Jennifer Tanko

Time: 30 Minutes

- Stephanie said finance senators didn't have any mentorship training,
- Sobia said if we want interns or not
- Sobia said she could assign interns tasks to help her with officer position

- **Sobia moved to take 5 minutes recess**
 - **Seconded by Puneet**
 - **No objections.**

- Keerthana said it's important to let the budgeters know how much money we have left in the special allocation
- Lisa said cash advance is mainly used by athletic coaches

5. INFORMATION/DISCUSSION/ACTION

Title: 2017-2018 DASB Budget Goals

This item is to discuss and approve the 2017-2018 DASB Budget Goals

Presenter: Jennifer Tanko

Time: 30 Minutes

Burning Issues

Public Announcements

Adjournment