I.   Program Description

A.   What is the primary mission of your program? (check all that apply)

X	Basic Skills		Cultural and Personal Enrichment
X	Transfer		Academic Support/Learning Resources
	Career/Technical		

B.   Program Description

　　1 If applicable, note the number of certificates and degrees that have been awarded in the previous academic year.

　　　Http://research.fhda.edu/factbook/deanzadegrees/dadivisions.htm

　　　CTE programs refer to CTE Program Review Addenda Reports: *www.deanza.edu/gov/IPBT/resources.html*

	# Certificates of Achievement
	# Certificate of Achievement-Advanced
	# AS, AA Degrees

　　2   If the program serves staff or students in a capacity *other than traditional instruction*, e.g. tutorial support, please answer the following two questions. Otherwise, skip to section **II** below.

　　a.   How many people are served?

| | # Students | | # Staff |
| | # Faculty | | |

　　b.   Number of employees associated with the program?

| | # Students | | # Faculty |
| | # Staff | | # Part-Time Faculty |

II.   Methods of Evaluation and Assessment

A.   Attach the "Program Review Data Sheet". Briefly, address student success data relative to your program by answering the items listed below (refer to the link): *www.research.fhda.edu/programreview/DAProgramReview/DeAnza_PR_Div_pdf/De AnzaProgramReviewDiv/htm*

　　1   Growth or decline in underrepresented populations (Latina/o, African Ancestry, Pacific Islander, Filipino)

Explanation:	8.6% increase from 2007-08 to 2008-09. 6.8% decline from 2008-09 - 2009-10

　　2   Trends related to closing the student equity gap relative to the college's stated goals, refer to

　　　http://www.deanza.edu/president/EducationalMasterPlan2010-2015Final.pdf, p.16

Explanation:	Retention rates went up from 77% to79%. Withdraw Rates dropped from 23% to 21%, Success Rtes improved from 53% to 54%

　　3   What progress or achievement has the program made relative to the plans stated in the 2008 -09 Comprehensive Program Review, Section III.B, towards decreasing the student equity gap?

　　　see: *www.deanza.edu/gov/IPBT/program _review_files.html*, *"Program Review Reports, 2009"*

Explanation:	Withdrawal rates grew (2007-08 -2008-09) but dropped in 2009-10. Success Rates dropped in (2007-08 -2008-09) but improved in 2009-10. Non Success rates increased slightly.

　　4   Overall enrollment growth or decline of all student populations

Explanation:	From 2007-08 to 2009-10, the overall enrollment increased by 4.7% (from 4,359 to 4,566) followed by a slight decline (.06%) in 2009-10 (from 4,566 to 4,535)

B. Did your program implement any curriculum, program reorganization, etc. changes as a response to changes in College/District policy, state laws, division/department/program level requirements or external agencies regulations?   How did the change(s) affect your program?

Change:	Worked actively in SLO (Student learning Outcomes)and PLO's (Program level Outcomes)
Explanation:	Clearly identified the PLO's to tie up with the College Mission statement ICC's

C. Based on the 2008-09 Comprehensive Program Review, Section I.C. "Main Areas for Improvement", briefly address your program's progress in moving towards assessment or planning or current implementation of effective solutions.

see: *www.deanza.edu/gov/IPBT/program _review_files.html*, *"Program Review Reports, 2009"*

Explanation:	Most of our sections are now scheduled in Smart Classrooms resulting in measurable improvements in student learning. All demographic groups success rate has improved. We need to work more in the direction of improving the success rates for target groups

D. Career Technical Education (CTE) programs, provide regional, state, and labor market data, employment statistics, please see "CTE Program Review Addenda" at: *www.deanza.edu/gov/IPBT/resources.html*

Identify any significant trends that may affect your program relative to:

1) Curriculum Content;

2) Future plans for your program e.g. enrollment management plans.

☐ No significant changes

Impact:	Not Applicable
Explanation:	

E. *Career Technical Education (CTE)*, provide recommendations from this year's Advisory Board (or other groups outside of your program, etc.) Briefly, address any significant recommendations from the group. Describe your program's progress in moving towards assessment or planning or current implementation of effective solutions.

☐ No significant changes

Impact:	Not Applicable
Explanation:	

III. Select IIIA or IIIB below:

Note instructions and materials for these sections can be found at: *https://www.deanza.edu/slo*

A.   For programs whose PLOs primarily align to the Institutional Core Competencies, ICCs: Attach the 2010-11 "Mapping Program Level Outcomes to Institutional Core Competencies" sheet(s) and "Program Level Outcome Assessment Plan" sheet(s).

1 Describe the processes by which your program members have or will assess program level outcomes: (check those that apply)

X	course-embedded		surveys

Other, describe here:	

2 Review the ECMS-SLO Summary Report or SSLO Summary Report (Division Deans shall be sent that report) What percentage of courses that should undergo a SLOAC process are:

	NA	66	complete	33	in progress		to be assessed

3 Below, briefly describe the level of engagement by your program staff and faculty with the outcomes assessment process (SLOAC, SSLOAC) since last year?

We have had an active level of engagement among a significant portion of our department faculty with continous feedback on the assessment cycles for SLO's as well as working on assessment for PLO's.

4 What program enhancements are you implementing as a result of the program level assessment process? Describe enhancements that do not require additional resources below:

summarize results:	See Attached Soft Copy	Plan/Enhancement:	See Attached Soft copy
summarize results:	See Attached Soft Copy	Plan/Enhancement:	See Attached Soft copy

B. For programs whose PLOs primarily align to the <u>Strategic Initiatives</u>: Attach the 2010-11 "Mapping Program Level Outcomes to Strategic Initiatives" sheet(s) and "Program Level Outcomes Assessment Plan" sheet(s).

1 Describe the processes by which your program members have or will assess program level outcomes: (check those that apply)

	course-embedded		surveys

Other, describe here:	NOT APPLICABLE

2 Review the ECMS-SLO Summary Report or SSLO Summary Report (Division Deans shall be sent that report) What percentage of courses that should undergo a SLOAC process are:

	NA		complete		in progress		to be assessed

3 Below, briefly describe the level of engagement by your program staff and faculty with the outcomes assessment process (SLOAC, SSLOAC) since last year?

NOT APPLICABLE

4 What program enhancements are you implementing as a result of the program level assessment process? Describe enhancements that do not require additional resources below:

summarize results:	NOT APPLICABLE	Plan/Enhancement:	
summarize results:		Plan/Enhancement:	

Department Summary

IV. **Attach 2008-09 Comprehensive Program Review Budget Data Form. Add a column of data that lists the amounts allocated for the 2010-11 academic year.**

See: *www.deanza.edu/gov/IPBT/program_review_files.html,* *"*Program Review Reports 2008-09"

V.   **Resource Requests include: staff, faculty, materials, "B" Budget, facility refresh, Measure C equipment**

A. Please submit up to three faculty and/or staff requests below in ranked order: (copy this section as needed)

	Rank		replacement	X	growth
Position:	Instructional Associate				
Department :	Economics		Contact Person, ext.	Ravjeet Singh, 8558	

1 Briefly state how this person will enhance or maintain the status quo of your program plan to improve student learning relative to the campus Mission, Institutional Core Competencies, or Program goals/plans below:

Research paper will improve student learning and enhance their Communication and Expression (ICC#1) information literacy (ICC#2) and Critical Thinking skills(ICC#5). The Instructional Associate will review and provide feedback on students' research papers.

2 Highlight FTE, PT/FTE ratios and WSCH that support your request below:

For 2009-10, FTE = 7.40, PT/FTE = 5.80 to 1.60, WSCH = 18,753. Productivity: 718

3 If applicable, discuss PLOAC assessment results that support the program need for this resource below:

Not Applicable

4 Please note: It is an expectation that all resources that are allocated 2 or more years prior to the next comprehensive program review (2013-14) will be assessed relative to their contribution to the program, its course or program level outcomes and its program review criteria. In this light, briefly state some of the criteria you may use to assess the effect of this additional staff/faculty position to your program below:

Please see VA2. above

B. As applicable, list your requests for:

Materials, "B" Budget, facility refresh, Measure C equipment Refer to:

www.deanza.edu/gov/techtaskforce/pdf/Measure%20C_Prioritization_Processes_ClgeCnclApproved6_10_10.pdf

Please submit materials, "B" Budget, facility refresh, Measure C equipment, requests below in ranked order: (copy this section as needed). List 3 here, keep a prioritized list of all items on hand.

	Rank		replacement		growth
Item Description:	Audio/Visual Material and Print Material Subscriptions				
Cost Estimate :	Available on Request		Contact Person, ext.	Mike Bull (8513) & Ravjeet Singh(8558)	

1 Briefly state how this resource will enhance or maintain the status quo of your program plan to improve student learning relative to the campus Mission, Institutional Core Competencies, or Program goals/plans below:

This resource will improve student learning in relation to information literacy (ICC#2) and Critical Thinking skills(ICC#5).

2 Highlight FTE, PT/FTE ratios and WSCH that support your request below:

For 2009-10, FTE = 7.40, PT/FTE = 5.80 to 1.60, WSCH = 18,753. Productivity: 718

3 If applicable, discuss PLOAC assessment results that support the program need for this resource below:

Not Applicable

4 Please note: It is an expectation that all resources that are allocated 2 or more years prior to the next comprehensive program review (2013-14) will be assessed relative to their contribution to the program, its course or program level outcomes and its program review criteria. In this light, briefly state some of the criteria you may use to assess the effect of this additional resource upon your program below:

Please see VB1. above

Dean's Summary

VI. Resource Requests include: staff, faculty, materials, "B" Budget, facility refresh, Measure C equipment

A. Please submit up to three **faculty and/or staff** requests below in ranked order: (copy this section as needed)

Rank	replacement	growth
Position:		
Department :	Contact Person, ext.	

1 In addition to the Department's rationale and from a dean's perspective, briefly state how this person will enhance or maintain the status quo of your program plan to improve student learning relative to the campus Mission, Institutional Core Competencies, or Program goals/plans below:

2 Address FTE, PT/FTE ratios and WSCH that support your request below:

3 In light of the department's statements about assessment results, describe any additional need or service to the College this person may bring to the Division below:

4 It is an expectation that resource allocations (awarded 2 or more years prior to the next Comprehensive Program Review) will be assessed relative to their contributions to the program, its course or program level outcomes and its program review criteria. In this light, briefly state some of the criteria you, as the Dean, may use to assess the effect of this additional staff/faculty position to your program below:

B. As applicable, list your requests for:
   Materials, "B" Budget, facility refresh, Measure C equipment Refer to:

http://www.deanza.edu/gov/techtaskforce/pdf/Measure%20C_Prioritization_Processes_ClgeCnclApproved6_10_10.pdf

Please submit **materials, "B" Budget, facility refresh, Measure C equipment,** requests below in ranked order: (copy this section as needed) List 3 here, keep a prioritized list all items on hand.

Rank	replacement	growth
Item Description:		
Cost Estimate :	Contact Person, ext.	

From a <u>Dean's perspective</u>, are there additional factors to add to the Department's rationale for this resource request? How will the addition of this resource enhance or maintain the status quo of this program's plan to improve student learning relative to the campus Mission, Institutional Core Competencies, or Program Goals? Use the following three sections below to state:

1 Additional factors:

2 Highlight FTE, PT/FTE ratios and WSCH that support the request below:

3 If applicable, discuss PLOAC assessment results that support the program need for this resource below:

4 It is an expectation that resource allocations (awarded 2 or more years prior to the next comprehensive program review) will be assessed relative to their contributions to the program, its course or program level outcomes and its program review criteria. In this light, briefly state some of the criteria you, <u>as the Dean</u>, may use to assess the effect of this additional staff/faculty position to your program below: