IPBT

Notes ✍ January 25, 2005

Present: Alves de Lima, Bradshaw, Campbell, Canter, Espinosa-Pieb, Harral, Hearn, Illowsky, Kubo, LaManque, Leung, McCarthy, Miner, Mowrey, Sherman, Swensson, Woodward
Absent: Griffin, Jenkins, Wu
Visitors: Jeanpierre, Mitchell, Schroeder, Sellitti, Wilkins-Greene

I. Program Review Ratings: The IPBT reviewed the results of the rating sheets that each member prepared after analyzing program materials previously given to them. By tally, the top thirteen programs that were marked for review were as follows:

Technical Communications, German, Automotive Technology, CAD and Digital Imaging, Computer Applications and Office Systems, Spanish, Linguistics, Guidance, Career/Life Planning, English as a Second Language, Journalism, Reading and Counseling.

(John stated that Linguistics is a course--not a program, and should not be listed as so.)

Other factors which the committee determined should be considered—if there is time available to do so--before making final budget reduction suggestions were:

- Instructional Deans' recommendations for their specific areas
- Waiting for more accurate budget information from the state—August
- Program Mix (vocational, transfer, personal enrichment)
- Equity
- Access
- Cost of restarting a program
- Enrollment trends
- Do other schools in the area offer a similar program? Foothill?
- Does the program attract students that provide WSCH in other departments?
- Can the program be combined or folded into other programs?
- What actual classes/sections are lower enrolled? Can this be an issue of enrollment management rather than the elimination of an entire program?
- What are the class sizes?
- Are the classes filling to maximum? Are turning away people on the waiting lists? Could we add classes in areas that have long waiting lists, have high productivity, and actually generate income? This way perhaps adding such classes can offset the costs of other programs.
- What benefit is the class to the larger community?
- What are the costs of the program at other schools in the area?
- Accountability measures (state mandates)
- Outside funding (e.g. Fund 21) contributions to the program—(List compiled courtesy of Lydia Hearn)

Some of the visiting deans spoke to the value of their programs and the strategies employed to determine their budget reductions. (See handouts from the TECO Department and IIS Division.)

Judy reported that the faculty "searches" will continue because of the required full time faculty obligation.

There will be no IPBT meeting held on February 1, because of the memorial service for Sharon Sunico scheduled for 2:30 PM in the Campus Center—Room A and B.