# Classified Senate

Meeting Notes

January 16, 2024

## Roll Call

Senators: Adriana Garcia, Deborah Armstrong, Juan Diaz, Lisa Ly, Dennis Shannakian, Andre Meggerson Adam Contreras, Vins Chako, Maritza Arreola, Alex Harrell,

## Welcome

Classified Senate met on Tuesday, January 16, 2024 on zoom with the meeting commencing at 2:09 PM.

## Agenda and Notes Approval

The agenda for the current meeting and minutes for the December 5, last meeting of the Fall quarter were approved by unanimous vote.

## Senate Business

### Budget Report

President, Adriana Garcia explained she would soon have access to the senate’s treasure account with U.S. Bank as she'd spoken with former treasurer Tracy and they would be meeting to add her to the bank account.

### Classified Senate Request For Representation Survey

The form's purpose is to give college and district leadership committee and shared governance chairs a place to detail their needs for classified staff participation on their shared governance committees. Debee explained she'd shared a draft of the classified staff representation form with a leadership group of classified members that met last Friday. She collected and is working toward implementing their suggestions. She will present a new draft of this form at the next meeting.

### Measure G Taskforce

Adriana reported on the FHDA board of trustees (BoT) meeting she attended January 8. She said the chancellor shared the need for electrification in both campus in our district in the next 2-3. He also wants to include Foothill in Measure G decision-making as he believes they also have access to its funding. These will be further discussed at college council and the Chancellor will report back to the board in March.

Tina and Dennis said that thinking has gone back and forth about whether Foothill should be included in the decision making. It's unclear whether Measure G is a district or a De Anza college project. Both classified and faculty want to prioritize renovation of the A quad. Tina says more De Anza people need to speak up at the FHDA board meetings.

### 2022-2025 Student Equity Plan - Data Update

Lisa Ly presented a slide deck of data collected for the new student equity plan. The slides show which underserved population's enrollment needs to increase to meet the plan's 2025 goals. The current plan for 2022-2025 is required by the state chancellor's office and the data was gathered by De Anza's institutional research. Based on five performance metrics, the data shows which populations need to grow the most to reach the plans goals.

Adriana asked senators to reflect on and suggest ideas of what can be done to support equity work and encourage student enrollment and persistence. It was suggested that classified staff stay updated about the various on-campus initiatives which support disproportionately impacted students. But it was also suggested that a program serving a particular group should not be expected to shoulder the entire responsibility of helping that group of students and that all staff need to pitch in to assist students and not simply send them off to a particular program.

Debee took on the action item to get the EOPS staff to speak before the senate on January 30th if possible.

### Leadership Request

**CS Handbook:** Adriana announced she's looking for staff to assist in creating a classified senate handbook. This will be more detailed than the bylaws and document the procedures the classified senate follows. Juan has volunteered but more people are needed. Examples include how to run meetings, set up calendar invites, elect officers and keep the constituents updated.

**PCAC:** The police chief's advisory committee, which meets on Thursday is also requesting classified senate representation.

**CAC:** The campus advisory committee is also seeking members, and Adriana wishes to start an employee recognition committee.

**Employee Recognition:** Vins is willing to join employee recognition if others join as well.

**Annual FHDA Professional Development Day:** Maritza reported on updates for the committee planning professional development day. Doreen Finkelstein, President Elect at Foothill, is going to co-chair so it can be district wide. Save the Date March 1.

## Calendar

Affirmations

## Meeting Adjourned

After affirmations, the meeting adjourned at 2:47 PM.

## Links Mentioned In the Chat:

Current Agenda:

<https://www.deanza.edu/gov/classifiedsenate/meetings/2024-01-16.html>

December 5th meeting with notes:

<https://deanza.edu/gov/classifiedsenate/meetings/2023-12-05.html>

Police Chief's Advisory Committee

<https://www.fhda.edu/_about-us/_participatorygovernance/police-chiefs-advisory-committee-@pcac~/>

[EOPS / CARE / NextUP (deanza.edu)](https://www.deanza.edu/eops/)