**The De Anza Academic Senate**

**Approved Notes of the meeting of**

**January 14th, 2013**

**Senators and Officers present:** Anderson-Watkins, Bryant, Chenoweth , Chow, Cole, Donahue, Freeman, Glapion, Hanna, Kryliouk, Larson, Leonard, Mitchell, Newell, Rodriguez, Schaffer, Setziol, Singh, Sullivan, Swanner, and Truong,

**Senators and Officers Absent:** Ahrens, Cruz , Hanzimanolis, Lewis, and VonMatt

**DASB:** Tatyana Grinenko

**Classified Senate:**

**Administrative Liaison**:

**Director of Diversity, Social Justice, and Multicultural Ed.:** Veronica Neal

**Guests:** Mary Pape, Brian Murphy, Cynthia Kaufman, and Jim Haynes

**Faculty and Staff Development:**

**[NOTE: Item numbers are reflective of agenda numbers in the order they are actually taken up at the meeting.]**

**The meeting was called to order at 2:33, a quorum being present.**

**I. Approval of Notes and Agenda:**  The notes of the previous meeting had already been approved by mail. The agenda was approved as distributed

**II. Needs and Confirmations:** Moto Ohtake was approved for service on the Studio Art Laboratory Technician (classified) position. Chow asked for volunteers to read applications for the Academic Senate scholarships. Truong and Freeman graciously and eagerly volunteered.

**III. IPBT and SSPBT Reports:** Bryant reported that the first meeting of the quarter for the IPBT was scheduled for January 15th and that a likely action is to be the adoption of a timeline for making recommendations on faculty positions to be filled for Fall 2013. Bryant also said that, at this point, it looks likely that all positions authorized for searches will be replacement rather than new positions. Since the next Executive Committee meeting won’t be until January 28th, there may well be a distribution of that timeline to the Senators before that meeting.

Leonard reported that, like the IPBT, the SSPBT’s first meeting of the quarter is coming this week. She then reported that the near term work of that group will be to make adjustments to budget reductions proposed in light of recent positive announcements and to plan the work of the group for the remainder of the year.

**V.**  **AA Transfer Degrees:**  The item was reintroduced as being a major responsibility and action oriented task for the Executive Committee and officers alike. From the current list of State approved Transfer Model Curricula, Chow read those for which the college is required to develop Associate of Arts or Associate of Science for Transfer (AA/AS-T) degrees by June 2014 and for which an 80% attainment is the goal for this year. She also read the names of those which have been approved and those which are in various stages of development. By January 31st of this year Chow, together with Christina Espinosa-Pieb and Brian Murphy, must submit a report on the status of the college regarding the percentage of currently offered AA/AS degrees for which we have AA/AS-T degrees. Although we currently have four AA-T degrees approved, only two of them count towards our report since they are in areas for which we currently do not have a degree. Because of this, the college will have to report only a 25% attainment (2 of 8). That number may change a bit when it is determined whether or not the Child Development AA belongs on the list of degrees to be attained.

There were many questions, many of which will have to be answered over time and after further information and planning are in hand. The item was still underway when Chow announced the need to move to item IV on the agenda

**IV. SLO Update:** Mary Pape gave the group an update and announced a collaboration with Veronica Neal on several aspects of this year’s work. First and foremost, she asked the group to consider having Global, Cultural, Social, and Environmental awareness be the Institutional Core Competency focus for this year’s assessment of institution level SLOs. She presented a number of reasons for focusing on this competency, most prominently that this competency appears to be the least successfully attained by students according to a survey of students.

Pape also announced that this year’s SLO Convocation is to be Friday, April 26th and ended her presentation by telling the group of her SLO office hours. They will be Wednesdays from 3:30 to 4:30 PM and Thursdays from 10:00 to 11:00 AM.

**Brian Murphy entered the room at this point and was recognized by Chow. Murphy began by thanking the faculty for all their good work, especially for assisting students across campus by answering question and directing them to where they needed to go and for taking on extra students in full classes and directing them to other classes with seats available. He expressed confidence that it was largely through faculty efforts that the college is up in enrollment at this time (approximately 1%). Murphy then announced that largely due to the passage of proposition30, all layoffs will be postponed until June and that due to proposition and other positive developments including the Governor’s proposed budget, it looks like the total number of layoffs will be significantly less than the 59 originally planned. The exact number is difficult to project given the fact that, although De Anza’s processes are very open, Foothill’s are akin to “a black box” and that negotiations on concessions by the unions are underway. Through it all, he said, the De Anza administration’s number one goal is to save as many positions as possible. When asked what was the main thing the faculty could do to help at this point, Murphy said “retention and retention”. By this he meant retention of students in individual classes this quarter and continuing on at the college next quarter (sometimes called persistence as opposed to retention). He ended by making a special plea for faculty to be supportive of the custodial and grounds staff. In particular he singled out the custodial staff stretched to the limit and no longer physically able to keep up the level of service many expect.**

**Back to V. AA Transfer Degrees:** Setziol emphasized that accomplishing the mandate will be a very high priority task, that the group had previously recognized that it was in the best college and faculty interest to have as many AA/AS-T degrees as possible, and that the timeline was not nearly as long as it might appear, therefore necessitating nearly immediate attention by nearly everyone.

**VI. Other committee updates, Upcoming events, and items to track:** Chenoweth led off with items from the District Educational Technology Advisory Committee (ETAC). These included the creation of a set of advisory guidelines for faculty use of social media, an announcement of a change in the policy about passwords (soon to be that they will need to be changed yearly and have 8 digits including upper and lower case letters and numbers), and the recent technology retreat was well attended (75 people) and included wide ranging discussions including a focus of that which needed to be taught and applying technology to that rather than focusing on available technology and adapting curriculum to that. Other items included concerns about collective faculty response to intervention by administrators in modes of instruction, the overdue work on establishing evaluation of faculty teaching on line, an ongoing issue of testing students in on line classes, and establishing a broader working definition of the word curriculum to include that which is taught in addition to the approval of that which may or may not be taught. Newell distributed two handouts and announced that the college Institutional Planning Committee has decided that it is time to revise the college “Value Statements” created in 1990. She asked the Senators to communicate the need for volunteers for an ad hoc group slated to meet perhaps a total of five times and said she would return soon for names of volunteers.

**VII. Good of the Order:** - Chow announced the date of this year’s Partners in Learning conference as Friday, March 8th, 2013

- There will be a Weight Watchers Open House January 28th – see Hanna for details.

- There will be an Automotive Technology Open House January 19th – see Bryant for details.

**The meeting was adjourned at 4: 30**